



Okanagan College Board of Governors Regular Open Session

Tuesday, May 23, 2023

Room 102, Revelstoke Centre

minutes Approved June 20, 2023

IN ATTENDANCE

Board Members

- Juliette Cunningham, Board Chair
- Dale Safinuk, Vice Chair
- Neil Fassina, President and Ex-officio
- Andrea Alexander
- Dustyn Baukham
- JoAnn Fowler
- Annika Kirk
- Choi Leong
- Devin Rubadeau
- Karley Scott

Administration

- Curtis Morcom, CFO and Vice President, Corporate Services
- Andrew Hay, Provost & Vice President Academic
- Gill Henderson, Associate Vice President, People Services
- Jenn Goodwin, Associate Vice President, College Relations
- Joanna Campbell, Manager, Executive Office
- Kristen Wiebe, Governance and Privacy Coordinator

REGRETS

- Marcel Beerkens
- Tina Lee
- Jillian Garrett
- Meri Kim Oliver, Vice President Students

Guests

- Helen Jackman, Executive Director, Okanagan College Foundation

ACTION

1. CALL TO ORDER AND CHAIR'S REMARKS

Quorum was established and the meeting was called to order at 9:44a.m.

It was respectfully acknowledged that the meeting was held on the unceded traditional lands of the Indigenous people who have inhabited and used the lands since time immemorial.

1.1. *Inspire Moment (N. Fassina)*

The President shared an Inspire Moment.

2. APPROVAL OF AGENDA

Motion:

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Campus Planning Terms of Reference as recommended by the Campus Planning Committee.”

K. Scott
CARRIED

Finance, Audit and Risk Review Committee Report

The Committee Chair noted that the Committee met on May 17 and reviewed the audited financial statements. It was noted that this is the College's last audit with Grant Thornton the next five years will be with the Office of the Auditor General. The Committee also received a past year overview of the investment portfolio.

4.5.1. Okanagan College Audited Financial Statements 2022/23

The CFO and Vice President, Corporate Services provided a summary of the audited financial statements and thanked the Financial Services team for their work on the audit. It was noted the review was delayed this year due to the cyber incident.

He noted that the deficit was lower than anticipated, despite the cyber incident, due to International enrolment being higher than projected, and due to vacancy savings and reduced travel.

A member asked about the College's financial position relative to other post-secondary Colleges and it was noted that we are in a similar financial position to other Colleges outside the lower mainland.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Okanaga

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve a short-term line of credit with TD Canada Trust in the amount of \$2.5 million as recommended by the Finance, Audit and Risk Review Committee.”

D. Baulkham
CARRIED

4.5.3. Finance, Audit and Risk Committee Terms of Reference

The Board Chair outlined that the main updates are outlining support staff for each committee. The Terms of Reference will revert to a three-year review cycle.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Finance, Audit and Risk Committee Terms of Reference as recommended by the Finance, Audit and Risk Committee.”

A. Kirk
CARRIED

4.6. Governance Committee Report

The Board Chair noted that the Committee met on May 17 and discussed Board succession planning, priorities for the Board’s Professional Development Session and is recommending the Governance Committee’s Terms of Reference for approval.

4.6.1. Governance Committee Terms of Reference

With changes consistent to that of other committees, members had no questions on the Governance Committee Terms of Reference.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Governance Committee Terms of Reference as recommended by the Governance Committee.”

K. Scott
CARRIED

4.7. Human Resource and Compensation Committee Report

The Committee Chair noted that the Committee met on May 17. The Committee received the Employee Survey Action Plan, in addition to two reports on Human Resource metrics related to demographics and compensation and benefits.

The Board Chair thanked the Associate Vice President, People Services for the work on the Employee Survey

4.8.3. Program Deletion

The P&VPA summarized the rationale to delete the Advanced Skills Certificate program.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Advanced Skills Certificate program deletion as recommended by Education Council.”

5. NEW BUSINESS

5.1. CIGan Report

D. Rubadeau provided a report on